Application for Site Plan Amendment Review
Department of Neighborhood Development Services
P. O. Box 911, City Hall
Charlottesville, VA 22902
Telephone: (434) 970-3182

Tax Map and Parcel Number(s)
_____________________________________________________________________

Address(es) ____________________________________________________________
_____________________________________________________________________

Zoning _____ Overlay District(s) (Circle Below) Special Use Permit (Yes/No)_____
Overlay Districts: Flood Hazard (FH), Architectural Design Control (ADC), Entrance Corridor (EC), Historic Conservation (HC)

Note: All projects subject to the Virginia Erosion and Sediment Control Program (VESCP) or Virginia Stormwater Management Program (VSMP) must include an Erosion and Sediment Control and Stormwater Management Plan application.

Applicant Contact Information
Name ________________________________________________________________
Company ____________________________________________________________
Phone ___________________________ Email _______________________________

Owner Contact Information
Name ________________________________________________________________
Address _____________________________________________________________
Phone ___________________________ Email _______________________________

Owner’s Signature and Right-of-Entry: I, the undersigned, hereby grant the designated officer of the City of Charlottesville the right to enter my property for the purpose of inspection and monitoring for compliance with the approved site plan for this project.

_____________________________________________________________________
Owner          Date

Required application materials and fee:
• Ten (10) paper copies of the proposed site plan, properly collated, bound and folded.
• Correct application fee. Checks payable to “City of Charlottesville”.

Note: Incomplete applications will not be processed.

Date Received: ______________________   Received by: _______________________
Fee: _______________________________   Cash/Check # _______________________

Revision Date: May 19, 2022