



## ***The Virginia TANF Employment and Training (VTET) Program Fact Sheet***

***The Virginia TANF Employment and Training (VTET) Program*** is a voluntary employment and training opportunity offered by the Virginia Department of Social Services, Division of Benefit Programs in collaboration with the Division of Child Support Enforcement (DCSE). We believe that education and employment opportunities will create pathways out of poverty and provide noncustodial parents the opportunity to progress to self-sufficiency, pay off child support debts and pay child support on a consistent basis so they are able to fulfill a key parental responsibility by providing for their children.

**To qualify for *VTET* participation, meet the following criteria:**

- ❖ Owe a Virginia TANF debt of \$1,000 or more and or have a current TANF child support case with the DCSE
- ❖ Be at least 18 years of age and less than 60 years of age
- ❖ Be a U.S. citizen or qualified non-citizen
- ❖ Be a resident of the **City of Charlottesville**
- ❖ Be unemployed or underemployed. Underemployed is defined as having a monthly income of less than **\$1372.00** for single noncustodial parents or **\$2058.00** for married noncustodial parents with a spouse who lives in the home

***VTET*** employment and participation services will include, but are not limited to:

- ❖ Development of service/employability plan
- ❖ Job readiness workshop activities
- ❖ Skills training
- ❖ Job Search assistance
- ❖ Vocational skill assessments
- ❖ Development of work experience and job opportunities
- ❖ Help with work related expenses, including the cost of uniforms and supplies required for employment
- ❖ Help with transportation expenses
- ❖ Help with medical and dental expenses
- ❖ Case management that will provide you the opportunity to talk and plan with someone that will be there to encourage you

As a participant in the **VTET** Program, you will be expected to remain in compliance by:

- ❖ Attending all scheduled appointments with your assigned case manager, unless good cause for not attending the appointment is provided
- ❖ Accepting all job offers and remaining employed unless good cause for refusing, quitting, or termination exists
- ❖ Participating in all VTET training and program activities
- ❖ Continuing to pay your TANF debt obligation per your agreement with DCSE

All data about individual participants will be held confidential and used only to manage and evaluate this pilot program. No personal identifying information will be included in evaluation documents, reports or publications.

### **Ready to get started?**

*Contact the Charlottesville District Office to be referred to the VTET Program today!*

**Contact: Felicia Dennis, Family Engagement Specialist**  
Charlottesville District Office, Division of Child Support Enforcement  
2211 Hydraulic Road, Suite 200, Charlottesville, Virginia 22901  
Phone: 1-800-468-8894



**Graduation from the program will occur after finding and keeping a job for 6 months.**