Fixed Asset Schedule

You must submit a fixed asset schedule annually or provide a detailed asset listing showing all business assets. We accept electronic asset schedules emailed to citycorbiz@charlottesville.org in Windows Excel format.

NOTE: We will not accept renditions (i.e. 762) in lieu of a return.

Account Number:

Item Description	Cost	Year Acquired	Item Description	Cost	Year Acquired

See Leased Equipment Schedule on the reverse side.

Leased Equipment Schedule

As required by Section 58.1-3518 of the Code of Virginia, list below all tangible personal property that you lease or rent from others. Please do not list vehicles, trailers, boats, aircraft or watercraft.

Account Number:

Name of Leasing Company	Address of Leasing Company	Lease Period		Lease Account #	Original Cost	Address of Property
		From	To			

See Fixed Asset Schedule on the reverse side.