



**MINI-GRANT APPLICATION:
CHARLOTTESVILLE EV PUBLICLY-ACCESSIBLE CHARGING STATION NETWORK**



The Charlottesville City Council created a Green City Initiatives Fund to sponsor sustainability-related pilot projects and initiatives that promote and support its Green City Vision. This Electric Vehicle mini-grant program aims to promote the development of a publicly-accessible EV (electric vehicle) charging network within the City of Charlottesville. Applications will be accepted during several periods over the upcoming year. For eligibility criteria and additional information, please visit www.charlottesville.org/cityEVnetwork. Grants awarded will be paid on a reimbursement basis, following receipt of required documentation of eligible costs and expenditures. Applicants remain responsible for compliance with applicable laws and regulations, including any applicable City or state permit requirements. Submit this Application, and all attachments, to energy@charlottesville.org

APPLICATION

Applicant’s Full Legal Name (Property owner or authorized representative): _____

Note: authorized representatives of a property owner must attach documentation confirming authority to make application on behalf of the owner.

Contact Information:

Email: _____

Phone: _____

Physical Address: _____

Total Number of Grants Requested (maximum of 5 per applicant): _____

_____ Level I Chargers <i>Up to the lower of \$3,000 or 1/3 the costs per Level I location</i>	_____ Level II Chargers <i>Up to the lower of \$3,000 or 1/3 the costs per Level II charger</i>	_____ DC Fast Chargers <i>Up to the lower of \$7,000 or 1/3 the costs per charger</i>
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Property Address(es) Where Charger(s) Will Be Installed and Operated; Project Costs; and Statement of Intent to Lease or to Own Equipment (maximum of 2 per property. Note: Applicant must provide an image showing planned charger locations on the applicant’s property):

Address(es)	Legal Owner	# and Charger Level	Estimated Project Costs & Intent to Own or Lease
<i>Ex. 305 4th St NW, Charlottesville, VA 22903</i>	Applicant	2 – Level II	\$X,XXX.XX – Own
1.			
2.			
3.			
4.			
5.			

Please provide the following information (you may provide attachments, if needed):

- Attach a narrative statement describing your proposed Project, and your plan for making an EV charging station available to the general public for use. Include in your statement the following information:
 - Proposed hours for public access to charger
 - Proposed pricing rates (*or specify "free" if there is no current plan to collect fees*)
 - Proposed methods of payment(s) to be accepted

- Identify what publicly accessible electronic databases/locator map services will include a reference to your Charging station location, hours, and rate information:
 - 1) US Dept. of Energy Alternative Fuels Data Center (required): *Check for Yes*
<http://www.afdc.energy.gov/locator/stations/places/new>
 - 2) _____ (optional)
 - 3) _____ (optional)

- Are retail, commercial and tourist activity centers located within the following distances of your proposed charging location(s):
 - Within ¼ mile by foot *Check for Yes*
 - Within ½ mile by foot *Check for Yes*

- Provide the estimated date on which your proposed charging station will be installed and operational (**Note: installation date must be after November 15, 2013 and within 1 year of grant funding approval**): _____

- Are there any solar or renewable energy integrations existing or anticipated for the associated commercial property to this charger location (if yes, please attach a statement of details and approximate timeline)? *Check for Yes*

- Are there any energy efficiency measures existing or anticipated for the property on which this charging station will be located (if yes, attach a statement describing the specific measures and an approximate timeline)? *Check for Yes*

- Will you agree to acknowledge the City's contribution, in project signage or promotional materials? *Check for Yes*

- Attach a completed W-9 Form, or other tax documentation appropriate to your legal entity, which the City may use to issue any grant payment(s) and report to the IRS and state tax authorities.

- Check here to indicate that you have read and understand the additional information provided at www.charlottesville.org/cityEVnetwork including but not limited to the eligibility and verification document requirements that must be completed to receive funds.

Note: Additional information or clarification may be requested upon receipt of a completed application.